

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, October 16, 2023

A regular meeting of the Board of Education was held on Monday, October 16, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the Vice- President, Mr. Donatello

Mr. Donatello read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 17, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Donatello, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti,

Absent: Ms. Davis, Ms. Paladino, Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella

6 people in attendance

Mr. Donatello led the Board in the Flag salute

Presentations: None

Public Discussion on Agenda Resolutions: None

Mr. Donatello read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific

legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 8/21/23, 9/18/23

(On file in the business office) moved by Mr. Paladino , seconded by Mr. H. Yannetti

Ayes: Mr. Donatello, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti
Nays: None
Abstain: None
Absent: Mr. Davis, Ms. Paladino, M. T. Yannetti

Approval of Correspondence: 9/23

(On file in the business office) moved by Mr. Tornambe, seconded by Mr. Paladino

Ayes: Mr. Donatello, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti
Nays: None
Abstain: None
Absent: Mr. Davis, Ms. Paladino, M. T. Yannetti

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 248 students. He shared some good news with the board which included Mrs. Petrella's 7th grade homeroom as the Bulldogs of the Month for the best attendance for the month of September, 17 students were nominated and recognized for student of the Month for the month of September as part of the Character Education initiative. September was kindness month and staff nominated students showering acts of kindness. October will be Respect month. He thanked Ms. Zahn for spearheading this initiative. Other matters discussed included, "Back to School Night " which was held on September 21st with a great turnout of parents, the student council candidates assembly held on September 22nd which now has 10 students representing the 2023-2024 student council. Mr. Chirichella thanked Mrs. Moreno and Ms. DeRogatis as their advisors and the district is looking forward to an amazing year. He informed the board that due to weather the Coppa Italia had to be postponed to October 21 and October 28th. He invited the board to attend. Mr. Donatello asked if there were any questions on the resolutions presented. The board requested that Resolution # 19 regarding the times of practices be changed due to sundown and per the facility use application contract.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Paladino seconded by Mr. Tornambe

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:

Accept Monthly Discipline Report

Month	In-School Suspensions
September 2023	1

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2023	1

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:
The Monthly District Calendar (Attachment A)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve for the school year 2023-2024 the Emergency Bus Evacuation Drill. *(on file in the Superintendent's office)*
5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the 2022-2023 School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.

6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2023-2024 at the negotiated salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Jaymie Mainieri	Yearbook Co-Advisor

7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following field trip(s):

Teacher(s)	Grade(s)	Trip(s)	Date(s)	Time(s)
Lori Murphy & Roberta Carbah	4th	Morristown National Historical Park (Ford Mansion and Washington's Headquarters Museum)	November 15, 2023	10:00am-12:00pm

SPECIAL EDUCATION

8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the placement of the Special Education student listed below for the 2023-2024 school year effective date September 18, 2023 to June 30, 2024

Student ID#	School Attending	Tuition (Does not include Transportation)	Other Related Services
0110	Ridgefield School/ Shaler	\$28,109.00	Speech/OT/PT \$90/30 minute session

9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Nicollette Manresa	School Climate Online Webinar	November 2, 2023 9:00am-12:00pm	\$0

PERSONNEL

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following staff member, effective November 1, 2023 - June 30, 2024.

Name	Position	Gross \$
Nicollette Manresa	Supervisor of the Child Study Team	\$84,730.00

**salary will be prorated*

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated substitute list for the 2023-2024 school year.
12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the resignation of the individuals listed below:

Elizabeth Jesus - Learning Disabilities Teacher Consultant - Effective 10/6/2023
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13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the retirement of the individual listed below effective December 31, 2023:

Name	Position
Marcos Polanco	Custodian

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following individual for the 2023-2024 school year, effective start day moved from September 1, 2023 to October 23, 2023.

Name	Step	Gross \$	Position
Rachel Pekarsky	MA 9	\$74,980.00	Speech Language Specialist

**start date changed due to 60 day notice at previous employer*

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve Luis Jaramillo and Destiny Ellerbe for completion of The Felician University Office of Field Placement teaching experience internship program at Memorial School.
16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following high school students for community service to assist with the 2023-2024 basketball season:

Gabriella Maceri
Max Citakian

POLICY

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the first reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

Alert 231

- 1524 School Leadership Councils - Policy **(ABOLISHED)**
- 1642.01 Sick Leave - Policy & Regulation **(NEW)**
- 2270 Religion in Schools - Policy
- 2419 School Threat Assessment Teams - Policy & Regulation (M) **(NEW)**
- 3161 Examination for Cause – Policy
- 3212 Attendance - Policy & Regulation
- 3324 Right of Privacy - Policy
- 3432 Sick Leave – Policy & Regulation **(ABOLISHED)**
- 4161 Examination for Cause - Policy
- 4212 Attendance – Policy & Regulation
- 4324 Right of Privacy - Policy

- 4432 Sick Leave – Policy & Regulation **(ABOLISHED)**
- 5111 Eligibility of Resident/Nonresident Students – Policy & Regulation (M)
- 5116 Education of Homeless Children and Youths – Policy & Regulation
- 5460.02 Bridge Year Pilot Program - Policy & Regulation (M) **(ABOLISHED)**
- 6361 Relations With Vendors for Abbott Districts - Policy **(ABOLISHED)**
- 8500 Food Services – Policy (M)
- 8540 School Nutrition Programs - Policy (M) **(ABOLISHED)**
- 8550 Meal Charges/Outstanding Food Service Bill - Policy (M) **(ABOLISHED)**

FINANCE

18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following technology purchases per: NJSA 18A:18A10(a)

Contract: EDS Bid#8572 titled MSRP Tech/AV/Computer/Interactive Whiteboards

NJ State Contract: School and Library Equipment, Supplies and Services

17-Food-0026617DPP00111

HCESC Co-Op NJ State Approved #34HUNCCP

Interactive Technology for Classrooms & Meeting Rooms

#HCESS-CAT-23-07

Keyboard Consultants Inc. Purchase Order # _____

(1) AP9- A65-- NA-1 Mobile Promethean ActivPanel 65" -	\$2,497.00
Installation – Professional installation -	\$485.00
PRM-CHROMEBOX - Promethean Chromebox - Google Certified -	\$289.00
Miscellaneous items per attached quote -	\$1,772.00
Total - \$5,043.00	

****paid with ESSER II funds - 20-483-100-600***

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Facility Use Application request from South Hackensack Strikers to use the soccer/turf field for soccer practices on Thursdays.
(hours to be determined.)

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay October 2023 bills.

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). (*Attachment B*)

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
August 2023

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of September 2023 in the amount of \$329,298.51 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of October 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for September 2023.

(*Attachment C*)

Fund 10	\$ 568,301.77
Fund 20	\$ 150,812.66
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 886.10
Total	\$ 720,000.53

26. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Mr. Donatello, Mr. Paladino, Mr. Tornambe, Mr. H. Yannetti,
Nays: None
Abstain: None
Absent: Ms. Davis, Ms. Paladino, Mr. T. Yannetti

Resolutions Approved

OPEN PUBLIC HEARING: Ms. Manresa thanked the board for their approval of her new position as Supervisor of the Child Study Team. Mrs. Lemonie inquired about the replacement of the basketball uniforms. She suggested making a donation to offset the cost of the uniforms. The board congratulated Ms. Manresa. Regarding the basketball uniforms the district would look into getting quotes and will discuss further.

Private Session:

Mr. H. Yannetti motioned, Mr. Paladino seconded to Private session @7:20 p.m. – Student Matters

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Student Matters

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Mr. H. Yannetti seconded, to return to public session @7:48 p.m.

Adjournment:

Meeting adjourned at 7:49 p.m.

Moved by Mr. H. Yannetti, seconded by Mr. Tornambe

All in favor

Respectfully submitted,

Elizabete Schaefer

Board Secretary

October 2023 Meeting (September 2023 Correspondence)

<u>To / From</u>	<u>Subject</u>
Board of Education Marcos Polanco	Notice of Retirement 9/28/2023
Board of Education Elizabeth Jesus	Notice of Resignation 10/6/2023